



Thorncroft Equestrian Center  
Policies and Procedures for November 1, 2020

Thorncroft Equestrian Center, staff and all participants are required to adhere to this set of health and safety protocol during the COVID-19 Pandemic. In addition to specific guidelines required for each phase, the Farm will uphold the following precautions throughout the lifetime of the pandemic for all subsequent phases:

- All staff, volunteers, riders and visitors are required to sign the *Covid-19 Acknowledgement of Risk and Acceptance of Services Liability Waiver*.
- Visitors displaying symptoms of Covid-19 or severe illness will not be permitted on the Farm. If a Thorncroft representative identifies any concerning symptoms, the visiting party will be asked to leave.
- **Any person exhibiting Covid-19 related symptoms must show proof of a negative Covid-19 test before returning to the Farm.**
- Signage will be posted around the Farm regarding required Health and Hygiene Practices.
- All staff, riders and visitors must practice social distancing at 6 feet apart.
- All staff, riders and visitors must wear face masks. Thorncroft will supply extra facemasks at the Farm if needed. Fully independent riders are not required to wear their face masks once mounted and at a distance of more than 10 feet from their instructor. Instructors will wear masks when greeting riders at their assigned Check In Points and during mounting and dismounting, and may drop down their masks when riders are mounted and at a distance of more than 10 feet away, so they can effectively communicate.
- Common areas including the Main Lobby, North Arena lobby and the barn will be closed with the exception of essential staff. Main lobby bathroom is available to riders by request. Rider must flip usage sign on outside of bathroom door when they exit. Designated staff will disinfect bathroom after usage.
- Riders and their families will enter the Farm from the Line Road entrance and must park in the Front Parking Lot.
- All staff and will enter the Farm from the Boot Road entrance and park in the Rear Parking Area behind the barn.
- All volunteers effective September 1, 2020 will enter the Farm from the Line Road entrance and must park in the front parking lot.
- All staff, volunteers and instructors must report to Command Center (as noted in Vicinity Map) for a temperature check. They must also disinfect hands and report to their assigned posts.
- Riders will report to their assigned Check In Point **no more than 5 minutes early**, dressed to ride with helmets fastened and facemask on.

- Each Check In Point will include a hand sanitizing station, wipes or sprays, disinfectant and disposable towels. Disposable Masks are also provided if needed.
- Riders must participate in a temperature check at their Check In Point and answer Thorncroft's Health and Safety Questionnaire before riding. ***If rider is under the age of 18, their parent or guardian must stay at Check In Point to answer questions.***
- Riders are required to disinfect their hands prior to mounting their horse.
- Riders are asked to leave promptly after their lesson time to allow for disinfecting and to reduce number of people present on the Farm.
- Designated volunteers will disinfect all materials used during the lesson including reins, bridles and saddles.
- Designated staff will disinfect surfaces in common areas daily. Staff will disinfect bathroom surfaces after each usage.
- Designated staff will disinfect surfaces in barn used in daily horse management including stall latches, cross ties, handles of stall cleaning equipment, door handles, etc.
- Riders will be required to wear their own helmets. If purchasing a helmet is not possible, Thorncroft will provide a helmet. Borrowed helmets are disinfected before and after scheduled lesson.
- Families should plan to bring only the number of people needed to transport rider to reduce the number of people present on the Farm. Please plan to leave siblings at home if possible.
- Our offices are closed with the exception of our administrative staff. Please call the office with any questions or concerns at 610.644.1963. For specific needs:
  - For scheduling or admissions, please email [lisa@thorncroft.org](mailto:lisa@thorncroft.org).
  - For billing, please email [diane@thorncroft.org](mailto:diane@thorncroft.org).
  - For volunteer information, please email [volunteer@thorncroft.org](mailto:volunteer@thorncroft.org)
  - For giving opportunities, please email [mikaela@thorncroft.org](mailto:mikaela@thorncroft.org)
  - For media and special events, please email [maddie@thorncroft.org](mailto:maddie@thorncroft.org)

We humbly thank you for your understanding of these policies. We hope that it offers a safe platform to return to the Thorncroft we all know and love. The Farm has always been a sanctuary of kindness and love to all that walk through its doors and we truly look forward to serving our community once more.